



PROCESS TECHNICIAN – Third Shift

Summary/Objective

The Process Technician is responsible to ensure the molding process is being run as per processing requirements. This position requires excellent troubleshooting and mold setup skills. Can assist and coordinate daily activities of production workers engaged in operating plastic molding equipment that produce plastic molded parts. This position requires interaction with the other Shift Supervisors and Mold Techs/leads to coordinate shift operations, excellent troubleshooting skills, a thorough knowledge of the various equipment, resins and their characteristics. Provide direction for all employees and shift activities.

Essential Duties and Responsibilities

- Driving total project management of all assigned projects from inception through production hand-off.
- Regular communication with customers to assure project status updates are communicated and clarified in a fashion that promotes excellent customer satisfaction and service.
- Purchase order management-receipt, review, entry, delivery date management and billing.
- Quoting and product/project pricing reviews as needed
- Document review of engineering DRWGs and various agreements
- Coordination of customer meetings and internal Ambrit meetings, as needed, to meet the customer's project objectives and time schedules.
- Daily communication and collaboration with respective Ambrit departments as project objectives are being planned and executed.
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- Coordinate and direct technicians, material handlers, and leads priorities with troubleshooting and problem solving to support production schedule, and follow established action plans for processes out of range.
- Support quality control for production start-up, including limit sample approval, machine start-up, shift supervisor's notice of quality defect, and any quality control issues that arise during the shift.

- Coordinate tooling and equipment usage, repair and maintenance to meet production schedule. Ensure work orders for maintenance or tooling issues are performed and maintained.
- Assigns and coordinate daily preventive mold cleaning for all production presses per procedure and schedule.
- Ensure established purge procedure is maintained and line clearance is performed per work instructions.
- Train production personnel to follow and sustain 5s practices, quality standards, work instructions, accurate floor dispositions, SOP's and MRB procedures, data collection and reporting, and all other company procedures.
- Record any process changes to log when deviating from standard process and follow escalation procedure.
- Communicate shift to shift information such as, production status, quality issues and given instructions.
- Involve team leaders, cell leaders, operators, and materials personnel in a team approach to continuous improvement, 5s practices, one-piece flow, and problem solving using root-cause analysis methods.
- Provide leadership, communication and motivation to team members, promote a work environment based on teamwork, trust, confidence and accountability. Be enthusiastic and have a can-do attitude.

Required Education and Experience

- High School Diploma or equivalent or 2 years in a plastic injection molding manufacturing environment.
- Knowledge of ISO standards.
- Must have good interpersonal skills with ability to motivate employees.
- Strong technical and organizational skills.
- Able to plan and organize daily activities, analyze data and react to changes and challenges.
- Ability to communicate and present effectively in both written and oral form required.
- Must be proficient in MS Office.